



Appleby Primary School

Station Road
Appleby-in-Westmorland
Cumbria
CA16 6TX
Tel: 017683 51431

15th February 2019

Safeguarding Reminder

Dear Parents & Carers,

As you know children are welcome onto the school playground with a parent or carer no earlier than 8.45am and children who come into school unaccompanied must not arrive before 8.50am, ready to come into class when the school bell goes at 8.55am. We need your help with this safeguarding matter by asking you to make sure your children leave home at a time which means they don't arrive at school too early. Staff are not required to be on playground duty before school and our insurance does not cover us to have children on the premises any earlier than these times on school days. Children are still the responsibility of their parents until the school bell goes at 8.55am (with the exception of those who travel on school transport).

We would also like to remind all parents and carers that children are not permitted to play on school premises outside school hours without their parent or carer on the premises with them. The governors made this decision after a number of incidents of damage to school property, children getting hurt and falling out with friends.

Please also remember that no dogs are allowed on the school field at anytime.

Thank you for your co-operation.

Regards,

David Spruce
Head Teacher

Headteacher
Mr D Spruce

Chair of Governors
Mrs. S Lightfoot

Office Administrator
Mrs. R. Bousfield

School Business Manager
Mrs. D. Parkin

e-mail: admin@applebyprimary.cumbria.sch.uk

website: www.applebyprimary.cumbria.sch.uk

